



3014 (02-09-04)

ANNUAL REPORT

OF

Name: SEYMOUR MUNICIPAL WATER UTILITY

Principal Office: 328 N MAIN STREET
SEYMOUR, WI 54165

For the Year Ended: DECEMBER 31, 2002

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

SIGNATURE PAGE

I SUSAN GARSOW of
(Person responsible for accounts)

_____,
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

(Signature of person responsible for accounts)

02/12/2003
(Date)

CLERK-TREASURER _____
(Title)

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: SEYMOUR MUNICIPAL WATER UTILITY**Utility Address:** 328 N MAIN STREET
SEYMOUR, WI 54165**When was utility organized?** 1/1/1934**Report any change in name:****Effective Date:****Utility Web Site:**

Utility employee in charge of correspondence concerning this report:

Name: SUE GARSOW**Title:** CLERK-TREASURER**Office Address:**328 N MAIN STREET
SEYMOUR, WI 54165**Telephone:** (920) 833 - 2209**Fax Number:** (920) 833 - 7221**E-mail Address:**

Individual or firm, if other than utility employee, preparing this report:

Name: PAUL G DENIS**Title:** SHAREHOLDER**Office Address:** SCHENCK SC2200 RIVERSIDE DRIVE
P.O. BOX 23819
GREEN BAY, WI 54305**Telephone:** (920) 455 - 4117**Fax Number:** (920) 436 - 7808**E-mail Address:** denisp@schencksolutions.com

President, chairman, or head of utility commission/board or committee:

Name: HAROLD PINGEL**Title:** MAYOR**Office Address:**328 N. MAIN ST.
SEYMOUR, WI 54165**Telephone:** (920) 833 - 2209**Fax Number:** (920) 833 - 7221**E-mail Address:**

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: PAUL G DENIS**Title:** SHAREHOLDER**Office Address:** SCHENCK SC

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305

Telephone: (920) 455 - 4117**Fax Number:** (920) 436 - 7808**E-mail Address:** denisp@schencksolutions.com**Date of most recent audit report:** 2/12/2003**Period covered by most recent audit:** CALENDAR YEAR 2002

Names and titles of utility management including manager or superintendent:

Name: MIKE PEPIN**Title:** DIRECTOR OF PUBLIC WORKS**Office Address:**

328 N. MAIN ST.

SEYMOUR, WI 54165

Telephone: (920) 833 - 2209**Fax Number:** (920) 833 - 7221**E-mail Address:**

Name of utility commission/committee:

Names of members of utility commission/committee:

MARY GREUEL

SHANNON MILLER

MIKE PEPIN, DIRECTOR OF PUBLIC WORKS

HAROLD PINGEL

JEFF SCHROEDER

JUDY SCHUETTE

RONALD SEIDL

DUANE SNYDER JR

Is sewer service rendered by the utility? NO**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?** NO**Date of Ordinance:** **Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	544,609	511,021	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	287,816	250,763	2
Depreciation Expense (403)	63,476	60,140	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	52,870	51,608	5
Total Operating Expenses	404,162	362,511	
Net Operating Income	140,447	148,510	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	140,447	148,510	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	568	77	10
Miscellaneous Nonoperating Income (421)	0	0	11
Total Other Income	568	77	
Total Income	141,015	148,587	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	12
Other Income Deductions (426)	0	0	13
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	141,015	148,587	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	39	159	14
Amortization of Debt Discount and Expense (428)			15
Amortization of Premium on Debt--Cr. (429)			16
Interest on Debt to Municipality (430)	15,240	17,622	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)			19
Total Interest Charges	15,279	17,781	
Net Income	125,736	130,806	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	373,237	242,431	20
Balance Transferred from Income (433)	125,736	130,806	21
Miscellaneous Credits to Surplus (434)	0	0	22
Miscellaneous Debits to Surplus--Debit (435)	0	0	23
Appropriations of Surplus--Debit (436)	0	0	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
Total Unappropriated Earned Surplus End of Year (216)	498,973	373,237	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Income from Nonutility Operations (417):		
NONE		3
Total (Acct. 417):	0	
Nonoperating Rental Income (418):		
NONE		4
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST INCOME	568	5
Total (Acct. 419):	568	
Miscellaneous Nonoperating Income (421):		
NONE		6
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		7
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		8
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		9
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
NONE		10
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		12
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs & Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	544,609	0	0	0	544,609	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
.						
Revenues subject to Wisconsin Remainder Assessment	544,609	0	0	0	544,609	

DISTRIBUTION OF TOTAL PAYROLL

1. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
2. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
3. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	121,072		121,072	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses			0	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts	20,342		20,342	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	141,414	0	141,414	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,388,808	2,329,329	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	598,904	539,353	2
Net Utility Plant	1,789,904	1,789,976	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	6,183	10,211	6
Special Funds (125)	0	0	7
Total Other Property and Investments	6,183	10,211	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	280,511	5,587	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	59,324	57,748	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	9,408	12,997	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	349,243	76,332	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	2,145,330	1,876,519	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	422,420	422,420	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	498,973	373,237	23
Total Proprietary Capital	921,393	795,657	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	495,150	351,508	25
Other Long-Term Debt (224)	0	1,682	26
Total Long-Term Debt	495,150	353,190	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	8,715	7,140	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	42,417	41,546	31
Interest Accrued (237)	8,100	10,032	32
Other Current and Accrued Liabilities (238)	19,660	19,059	33
Total Current and Accrued Liabilities	78,892	77,777	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Property Insurance Reserve (261)			37
Injuries and Damages Reserve (262)			38
Pensions and Benefits Reserve (263)			39
Miscellaneous Operating Reserves (265)			40
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	649,895	649,895	41
Total Liabilities and Other Credits	2,145,330	1,876,519	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (101)	2,388,808	0	0	0	1
Utility Plant Purchased or Sold (102)					2
Utility Plant in Process of Reclassification (103)					3
Utility Plant Leased to Others (104)					4
Property Held for Future Use (105)					5
Completed Construction not Classified (106)					6
Construction Work in Progress (107)					7
Utility Plant Acquisition Adjustments (108)					8
Other Utility Plant Adjustments (109)					9
Total Utility Plant	2,388,808	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	598,904	0	0	0	10
Total Accumulated Provision	598,904	0	0	0	
Net Utility Plant	1,789,904	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	539,353				539,353	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	63,476				63,476	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	2,810				2,810	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	66,286	0	0	0	66,286	13
Debits during year						14
Book cost of plant retired	6,735				6,735	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	6,735	0	0	0	6,735	19
Balance End of Year	598,904	0	0	0	598,904	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	9,408	12,997	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	9,408	12,997	

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				1
Total			0	
Unamortized premium on debt (251)				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	422,420	1
Changes during year (explain):		2
Balance end of year	422,420	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)
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NONE

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
BOND ANTICIPATION NOTE	02/23/2000	03/15/2004	5.00%	190,000	1
STATE TRUST FUND LOAN	02/01/2000	02/01/2005	4.75%	110,150	2
GENERAL OBLIGATION CORPORATE PURPOSE B	12/30/2002	12/01/2020	4.10%	195,000	3
Total for Account 223				495,150	
Other Long-Term Debt (224)					
Capital Lease	10/21/1997	09/23/2002	5.90%	0	4
Total for Account 224				0	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	41,546	1
Accruals:		
Charged water department expense	52,870	2
Charged electric department expense		3
Charged sewer department expense	931	4
Other (explain):		
NONE		5
Total Accruals and other credits	53,801	
Taxes paid during year:		
County, state and local taxes	41,546	6
Social Security taxes	10,818	7
PSC Remainder Assessment	566	8
Other (explain):		
NONE		9
Total payments and other debits	52,930	
Balance end of year	42,417	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
State Trust Fund Loan	6,074	5,740	7,672	4,142	2
BOND ANTICIPATION NOTE	3,958	9,500	9,500	3,958	3
Subtotal	10,032	15,240	17,172	8,100	
Other Long-Term Debt (224)					
CAPITAL LEASE	0	39	39	0	4
Subtotal	0	39	39	0	
Notes Payable (231)					
NONE	0			0	5
Subtotal	0	0	0	0	
Total	10,032	15,279	17,211	8,100	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	649,895	0	0	0	0	649,895	1
Add credits during year:							
For Services						0	2
For Mains						0	3
Other (specify):							
						0	4
Deduct charges (specify):							
						0	5
Balance End of Year	649,895	0	0	0	0	649,895	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
SPECIAL ASSESSMENT RECEIVABLE	6,183	2
Total (Acct. 124):	6,183	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	59,324	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	59,324	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	0	
Receivables from Municipality (145):		
NONE		12
Total (Acct. 145):	0	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Payables to Municipality (233):	
NONE	16
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	17
Total (Acct. 253):	0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	2,359,068	0	0	0	2,359,068	1
Materials and Supplies	11,202	0	0	0	11,202	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	569,128	0	0	0	569,128	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	649,895	0	0	0	649,895	6
Other (specify):					0	7
Average Net Rate Base	1,151,247	0	0	0	1,151,247	
Net Operating Income	140,447	0	0	0	140,447	8
Net Operating Income as a percent of						
Average Net Rate Base	12.20%	N/A	N/A	N/A	12.20%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	422,420	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	436,105	3
Other (Specify):		4
Total Average Proprietary Capital	858,525	
Net Income		
Net Income	125,736	5
Percent Return on Proprietary Capital	14.65%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Notes Payable & Miscellaneous Long-Term Debt (Page F-15)

The bond anticipation note is expected to be retired in 2003 using the proceeds of the G.O. debt issued 12/30/02. This will also reduce account #131.

Interest Accrued (Acct. 237) (Page F-17)

Account 224- Capital lease was fully retired in 2002.

Identification and Ownership - Contacts (Page iv)

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WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	500,723	1
Total Sales of Water	500,723	
Other Operating Revenues		
Forfeited Discounts (470)	4,588	2
Miscellaneous Service Revenues (471)	8,516	3
Rents from Water Property (472)	27,228	4
Interdepartmental Rents (473)	0	5
Other Water Revenues (474)	3,554	6
Amortization of Construction Grants (475)	0	7
Total Other Operating Revenues	43,886	
Total Operating Revenues	544,609	
Operation and Maintenance Expenses		
Source of Supply Expenses (600-605)	17,396	8
Pumping Expenses (620-625)	35,804	9
Water Treatment Expenses (630-635)	50,272	10
Transmission and Distribution Expenses (640-655)	45,651	11
Customer Accounts Expenses (901-904)	32,676	12
Sales Expenses (910)	0	13
Administrative and General Expenses (920-935)	106,017	14
Total Operation and Maintenance Expenses	287,816	
Other Operating Expenses		
Depreciation Expense (403)	63,476	15
Amortization Expense (404-407)		16
Taxes (408)	52,870	17
Total Other Operating Expenses	116,346	
Total Operating Expenses	404,162	
NET OPERATING INCOME	140,447	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	1,081	50,519	263,223	4
Commercial	228	24,571	98,068	5
Industrial	11	1,898	6,989	6
Total Metered Sales to General Customers (461)	1,320	76,988	368,280	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		96,500	8
Other Sales to Public Authorities (464)	22	10,454	35,943	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	1,343	87,442	500,723	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------------	--	--	-------------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	96,500	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	96,500	
Forfeited Discounts (470):		
Customer late payment charges	4,588	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	4,588	
Miscellaneous Service Revenues (471):		
SECOND METER HARDWARE SALE	6,771	7
SUNDRY	1,745	8
Total Miscellaneous Service Revenues (471)	8,516	
Rents from Water Property (472):		
WATER TOWER RENTALS-ANTENNAS	27,228	9
Total Rents from Water Property (472)	27,228	
Interdepartmental Rents (473):		
NONE		10
Total Interdepartmental Rents (473)	0	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	3,554	11
Other (specify):		
NONE		12
Total Other Water Revenues (474)	3,554	
Amortization of Construction Grants (475):		
NONE		13
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
SOURCE OF SUPPLY EXPENSES		
Operation Labor (600)	16,544	1
Purchased Water (601)		2
Operation Supplies and Expenses (602)	852	3
Maintenance of Water Source Plant (605)		4
Total Source of Supply Expenses	17,396	
PUMPING EXPENSES		
Operation Labor (620)	15,929	5
Fuel for Power Production (621)		6
Fuel or Power Purchased for Pumping (622)	15,784	7
Operation Supplies and Expenses (623)	4,091	8
Maintenance of Pumping Plant (625)		9
Total Pumping Expenses	35,804	
WATER TREATMENT EXPENSES		
Operation Labor (630)	26,253	10
Chemicals (631)	23,319	11
Operation Supplies and Expenses (632)	506	12
Maintenance of Water Treatment Plant (635)	194	13
Total Water Treatment Expenses	50,272	
TRANSMISSION AND DISTRIBUTION EXPENSES		
Operation Labor (640)	15,860	14
Operation Supplies and Expenses (641)	336	15
Maintenance of Distribution Reservoirs and Standpipes (650)	7,325	16
Maintenance of Mains (651)	12,150	17
Maintenance of Services (652)	2,130	18
Maintenance of Meters (653)	1,208	19
Maintenance of Hydrants (654)	6,557	20
Maintenance of Other Plant (655)	85	21
Total Transmission and Distribution Expenses	45,651	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
CUSTOMER ACCOUNTS EXPENSES		
Meter Reading Labor (901)	3,814	22
Accounting and Collecting Labor (902)	28,862	23
Supplies and Expenses (903)		24
Uncollectible Accounts (904)		25
Total Customer Accounts Expenses	32,676	
SALES EXPENSES		
Sales Expenses (910)		26
Total Sales Expenses	0	
ADMINISTRATIVE AND GENERAL EXPENSES		
Administrative and General Salaries (920)	13,809	27
Office Supplies and Expenses (921)	11,503	28
Administrative Expenses Transferred--Credit (922)		29
Outside Services Employed (923)	7,879	30
Property Insurance (924)	4,400	31
Injuries and Damages (925)		32
Employee Pensions and Benefits (926)	59,126	33
Regulatory Commission Expenses (928)	1,190	34
Miscellaneous General Expenses (930)	4,585	35
Transportation Expenses (933)	3,525	36
Maintenance of General Plant (935)		37
Total Administrative and General Expenses	106,017	
Total Operation and Maintenance Expenses	287,816	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		42,417	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		931	2
Net property tax equivalent		41,486	
Social Security		10,818	3
PSC Remainder Assessment		566	4
Other (specify): 931			5
Total tax expense		52,870	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Outagamie				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.198500				3
County tax rate	mills		4.868100				4
Local tax rate	mills		8.809500				5
School tax rate	mills		8.401000				6
Voc. school tax rate	mills		1.861500				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		24.138600				10
Less: state credit	mills		1.250100				11
Net tax rate	mills		22.888500				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		8.809500				14
Combined School Tax Rate	mills		10.262500				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		19.072000				17
Total Tax Rate	mills		24.138600				18
Ratio of Local and School Tax to Total	dec.		0.790104				19
Total tax net of state credit	mills		22.888500				20
Net Local and School Tax Rate	mills		18.084291				21
Utility Plant, Jan. 1	\$	2,329,329	2,329,329				22
Materials & Supplies	\$	12,997	12,997				23
Subtotal	\$	2,342,326	2,342,326				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	2,342,326	2,342,326				26
Assessment Ratio	dec.		1.001371				27
Assessed Value	\$	2,345,537	2,345,537				28
Net Local & School Rate	mills		18.084291				29
Tax Equiv. Computed for Current Year	\$	42,417	42,417				30
Tax Equivalent per 1994 PSC Report	\$	36,231					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
Tax equiv. for current year (see note 6)	\$	42,417					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	991		4
Structures and Improvements (311)	101,380		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	142,248		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	244,619	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	68,375		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	8,216		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	76,591	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	35,639		23
Total Water Treatment Plant	35,639	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	2,882		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			991	4
Structures and Improvements (311)			101,380	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			142,248	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	244,619	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			0	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			68,375	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			8,216	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	76,591	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			35,639	23
Total Water Treatment Plant	0	0	35,639	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			2,882	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	142,019	4,500	26
Transmission and Distribution Mains (343)	1,280,493	18,959	27
Fire Mains (344)	0		28
Services (345)	186,816	2,220	29
Meters (346)	102,817	5,459	30
Hydrants (348)	95,669	3,000	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,810,696	34,138	
GENERAL PLANT			
Land and Land Rights (389)	0		33
Structures and Improvements (390)	0		34
Office Furniture and Equipment (391)	5,029		35
Computer Equipment (391.1)	17,830		36
Transportation Equipment (392)	48,435	32,076	37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	8,439		39
Laboratory Equipment (395)	922		40
Power Operated Equipment (396)	56,964		41
Communication Equipment (397)	24,165		42
SCADA Equipment (397.1)	0		43
Miscellaneous Equipment (398)	0		44
Other Tangible Property (399)	0		45
Total General Plant	161,784	32,076	
Total utility plant in service directly assignable	2,329,329	66,214	
Common Utility Plant Allocated to Water Department	0		46
Total utility plant in service	2,329,329	66,214	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			146,519	26
Transmission and Distribution Mains (343)			1,299,452	27
Fire Mains (344)			0	28
Services (345)			189,036	29
Meters (346)	6,735		101,541	30
Hydrants (348)			98,669	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	6,735	0	1,838,099	
GENERAL PLANT				
Land and Land Rights (389)			0	33
Structures and Improvements (390)			0	34
Office Furniture and Equipment (391)			5,029	35
Computer Equipment (391.1)			17,830	36
Transportation Equipment (392)			80,511	37
Stores Equipment (393)			0	38
Tools, Shop and Garage Equipment (394)			8,439	39
Laboratory Equipment (395)			922	40
Power Operated Equipment (396)			56,964	41
Communication Equipment (397)			24,165	42
SCADA Equipment (397.1)			0	43
Miscellaneous Equipment (398)			0	44
Other Tangible Property (399)			0	45
Total General Plant	0	0	193,860	
Total utility plant in service directly assignable	6,735	0	2,388,808	
Common Utility Plant Allocated to Water Department			0	46
Total utility plant in service	6,735	0	2,388,808	

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			8,577	8,577	1
February			7,663	7,663	2
March			8,483	8,483	3
April			9,735	9,735	4
May			9,289	9,289	5
June			9,051	9,051	6
July			12,235	12,235	7
August			9,819	9,819	8
September			9,251	9,251	9
October			10,059	10,059	10
November			8,429	8,429	11
December			9,472	9,472	12
Total annual pumpage	0	0	112,063	112,063	
Less: Water sold				87,442	13
Volume pumped but not sold				24,621	14
Volume sold as a percent of volume pumped				78%	15
Volume used for water production, water quality and system maintenance				7,738	16
Volume related to equipment/system malfunction					17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				7,738	19
Volume pumped but unaccounted for				16,883	20
Percent of water lost				15%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				1,006	23
Date of maximum: 7/2/2002					24
Cause of maximum:					25
Flushing water mains					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				174	26
Date of minimum: 1/11/2002					27
Total KWH used for pumping for the year				224,466	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL #1 638 N MAIN ST	Well #1	406	10	864,000	Yes	1
WELL #2 328 ELIZABETH ST	Well #2	390	10	820,800	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	BOOSTER PUMP 3	BOOSTER PUMP, PUMP 2	WELL PUMP, PUMP 1	1
Location	STATION 1	STATION #1, 638 N MAIN ST	STATION #1, 638 N MAIN ST	2
Purpose	S	B	P	3
Destination	D	D	R	4
Pump Manufacturer	AURORA	JRORA, 3X4X14 SERIES 410	GOULDES, MODEL 8DH	5
Year Installed	1974	1994	1993	6
Type	OTHER	OTHER	VERTICAL TURBINE	7
Actual Capacity (gpm)	900	550	600	8
Pump Motor or Standby Engine Mfr	GE	G. E.	G. E.	9
Year Installed	1974	1994	1993	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	75	40	40	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	WELL PUMP, PUMP 4			14
Location	TION #2, 328 ELIZABETH ST			15
Purpose	P			16
Destination	R			17
Pump Manufacturer	GOULDES			18
Year Installed	1999			19
Type	VERTICAL TURBINE			20
Actual Capacity (gpm)	625			21
Pump Motor or Standby Engine Mfr	U. S. MOTOR			22
Year Installed	1999			23
Type	ELECTRIC			24
Horsepower	100			25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	ELEVATED TOWER #1	ELEVATED TOWER #2	STATION #1	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
				3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET	R	4
Year constructed	1973	1935	1935	5
				6
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	CONCRETE	7
				8
Elevation difference in feet (See Headnote 3.)	158	158	12	9
				10
Total capacity in gallons (actual)	300,000	50,000	80,000	11
WATER TREATMENT PLANT				12
Disinfection, type of equipment (gas, liquid, powder, other)			LIQUID	13
				14
Points of application (wellhouse, central facilities, booster station, other)			WELLHOUSE	15
				16
Filters, type (gravity, pressure, other, none)			NONE	17
				18
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)			0.8640	19
				20
Is a corrosion control chemical used (yes, no)?			Y	21
				22
Is water fluoridated (yes, no)?			N	23
				24
				25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	1,232	0	0	0	1,232	1
P	D	4.000	103	0	0	0	103	2
M	D	6.000	35,140	0	0	0	35,140	3
P	D	6.000	1,846	0	0	0	1,846	4
M	D	8.000	14,511	0	0	0	14,511	5
P	D	8.000	11,854	0	0	0	11,854	6
M	D	10.000	2,260	0	0	0	2,260	7
P	D	10.000	5,440	0	0	0	5,440	8
M	D	12.000	1,010	0	0	0	1,010	9
P	D	12.000	8,830	710	0	0	9,540	10
M	T	16.000	6,100	0	0	0	6,100	11
Total Within Municipality			88,326	710	0	0	89,036	
Total Utility			88,326	710	0	0	89,036	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	910	0	0	0	910		1
M	1.000	273	6	0	0	279	5	2
M	1.250	2	0	0	0	2		3
M	1.500	17	0	0	0	17		4
M	2.000	23	0	0	0	23		5
M	4.000	1	0	0	0	1		6
P	4.000	3	0	0	0	3		7
M	6.000	5	0	0	0	5		8
M	8.000	2	0	0	0	2		9
Total Utility		1,236	6	0	0	1,242	5	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	1,543	72	127		1,488	127	1
1.000	58	4	7		55	7	2
1.500	18	1	0		19	0	3
2.000	6	0	0	0	6	0	4
3.000	6	0	0	0	6	0	5
4.000	2	0	0	0	2	0	6
Total:	1,633	77	134	0	1,576	134	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	1,227	168	9	12	0	72	1,488	1
1.000	0	46	2	3	0	4	55	2
1.500	0	12	1	5	0	1	19	3
2.000	0	5	1	0	0	0	6	4
3.000	0	2	1	3	0	0	6	5
4.000	0	0	0	2	0	0	2	6
Total:	1,227	233	14	25	0	77	1,576	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	154	2			156	2
Total Fire Hydrants	154	2	0	0	156	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 156

Number of distribution system valves end of year: 329

Number of distribution valves operated during year: 176

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

Account #631 -Chemicals Increased based on a study in 2002 that resulted in the use of more silicate and chlorine.

Account #926 -Benefits Increased due to significant health insurance cost increases.

Water Mains (Page W-15)

Water main additions were financed by Utility operations.

Water Services (Page W-16)

Water service additions were financed by Utility operations.

Hydrants and Distribution System Valves (Page W-18)

Hydrant additions were financed by Utility operations.
